

SUFFIELD HOUSING AUTHORITY

MINUTES OF REGULAR MEETING

Wednesday, April 9, 2014

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, April 8, 2014 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mrs. Viola Carney, Vice Chairman

Mrs. Kimberly Emmons, Secretary

Mrs. Kathleen Remington, Treasurer

Mrs. Elaine Nadeau, Tenant Representative

Also present were Mrs. Debra S. Krut, Executive Director, Mrs. Marlene Preissner and Mr. Harris Sanders

Absent was Mr. Jonathan Carson, Chairman

MINUTES

Mrs. Remington moved, Mrs. Nadeau seconded and so Voted: to approve the minutes of the meeting of March 11, 2014.

VOTE: 4-0

BILLS

Mrs. Emmons moved, Mrs. Nadeau seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of March 11, 2014.

VOTE: 4-0

REPORT OF THE CHAIRMAN

The application list is open.

The lease to Unit D-3 was signed. There are no vacancies.

Base rents were discussed. Mrs. Remington moved, Mrs. Emmons seconded and so Voted: to increase by stratification the base rent for a single unit to \$325 and a double unit to \$375 effective immediately.

VOTE: 4-0

Mrs. Emmons moved, Mrs. Nadeau seconded and so Voted: to place a CD maturing this month in a money market account to be used for renovations.

VOTE: 4-0

Bridge Street School was discussed. The Board of Directors feel that the property would be a fine place for a Community Center.

REPORT OF THE EXECUTIVE DIRECTOR

It has been reported to the Housing Authority office that a blue Chrysler type car has been driving through the complex multiple times at night. The engine is very noisy and is disturbing. Residents are requested to help identify the vehicle.

A meeting with residents regarding Suffield Housing stratifying to become a smoke free housing complex was held. Three nonsmokers and two smokers attended. Current residents who smoke are requested to smoke in their units or off housing property. There will be no assigned outside smoking area on the property. *There will be no smoking in newly assigned housing units.*

Monday, March 31st, the Town of Suffield held a Public Hearing to approve Small Cities CDBG funding applications at 6 PM in the Senior Center. Thirty one people were present, 27 of them were Suffield Housing Authority residents. Thank you to the tenants available to attend.

The CDBG grant application has been submitted. Thank you to Patrick McMahon for the work he did to accomplish this task. We should have information regarding the request in 120 days.

The 2014 rent recertification has been completed.

Snow removal for this winter season was \$20,398.38. This does not include the purchase of ice melt.

Our full time maintenance will have changeable hours with our part time staff each week to save money. If this does not work efficiently, we will change back.

REPORT FROM THE TENANT REPRESENTATIVE

Suggestion box: No suggestions in the boxes this month.

Since there wasn't any further business to bring before the Authority, Mrs. Emmons moved, Mrs. Nadeau seconded and so Voted: to adjourn this meeting at 7: 40 P.M. VOTE: 4-0

Respectfully Submitted,

Kimberly Emmons
Secretary
ke/dk